



Wolper Jewish Hospital Health Foundation

GRANT APPLICATION GUIDELINES

About the Wolper Jewish Hospital Health Foundation

The Wolper Jewish Hospital Health Foundation was established in 2014 with the aim of funding health and wellbeing initiatives that will deliver clear benefits to the Australian Jewish and general community.

The Foundation will consider applications for initiatives (defined as programs, projects, services, equipment, capital purchases or any other financial assistance) that will create positive health and wellbeing outcomes for the benefit of the community.

Grants of up to \$20 000 are available for a maximum of three years. Funding can be provided in a lump sum payment or in staggered payments.

1. Eligibility Criteria

- Applying organisations should be not-for-profit.
- Applying organisations should be non-government organisations.
- Applying individuals must be sponsored by an appropriate not-for-profit organisation.
- Applicants should be located within Australia and deliver all funded activities within Australia.
- Applicants should preferably have adequate public liability insurance cover.
- Applicants must not have overdue reporting requirements for any previous or current grants with the Wolper Jewish Hospital Health Foundation or any other financial support organisations.

2. Funding Exclusions

Initiatives, and budget items that will not be considered for funding:

- Those that have already occurred, costs that have already been incurred, or products that have already been purchased, ordered or delivered.
- Those that do not occur within Australia.
- Those from organisations or individuals that have previously failed to carry out or complete approved initiatives funded by the Wolper Jewish Hospital Health Foundation or by Wolper Jewish Hospital.

3. Requirements

- Applications must be submitted on the Wolper Jewish Hospital Health Foundation grant application form which is available on the Wolper Jewish Hospital web site www.wolper.com.au and must be received by the grant application closing date. Late applications will not be considered.
- Successful applicants will use the whole grant exclusively for the approved initiative.
- Successful applicants must use their best endeavour to complete approved initiatives within the timeframe outlined in the application.
- Successful applicants must advise the Wolper Jewish Hospital Health Foundation of any changes that may affect their ability to undertake or complete the approved initiative according to the time timeframe outlined in the application.
- If the successful applicant is unable to undertake the initiative or complete it, or the grant is not fully expended upon completion of the initiative, the organisation must repay the whole or the unexpended part of the grant, as the case may be, to the Foundation.
- Successful applicants must acknowledge the financial assistance provided by the Wolper Jewish Hospital Health Foundation on all promotional material and advertising relating to the initiative including the organisation's web site using the Wolper Jewish Hospital Health Foundation logo and the following text:
"This healthcare initiative is funded by the Wolper Jewish Hospital Health Foundation" or
"This healthcare initiative is partially funded by the Wolper Jewish Hospital Health Foundation" as the case may be. Other wording must be approved by the Foundation.
The Wolper Jewish Hospital Health Foundation logo will be made available for use to successful applicants.
- Successful applicants are required to lodge a Final Report within 60 days of the completion of the proposed initiative.
In the case of recurring grants, a Progress Report must be lodged before the next instalment of the grant can be released.
Progress Report and Final Report templates can be downloaded from the Foundation section of the Wolper Jewish Hospital web site at www.wolper.com.au
- Successful applicants will provide Certificates of Currency of their Public Liability Insurance where appropriate.

4. Selection Criteria

These are the points that will be taken into consideration when applications are being assessed:

- The proposed initiative aligns with the purposes of the Wolper Jewish Hospital Health Foundation which is to support health and wellbeing initiatives that will deliver clear benefits to the Jewish and general community.
- The proposed initiative is demonstrably new, original and/or innovative in its approach, or makes a significant improvement to the health and wellbeing of the general community.
- The proposed initiative demonstrates value for money. The initiative application must include a budget with detailed costings and evidence of the capability to deliver to the proposed timetable and budget.
- The proposed initiative maintains its outcomes or benefits beyond the funding period. This must be demonstrated in the grant application.
- The proposed initiative must be able to evaluate its impact and success. Key performance indicators must be outlined in the grant application.

5. The Selection Process

- All applications will be reviewed by the Trustee Board for the Wolper Jewish Hospital Health Foundation.
- Initially the application will be checked to ensure it meets the eligibility requirements listed above.
- All eligible applications will then be assessed and prioritised against the selection criteria listed above and in relation to each other.
- The decisions of the Trustee Board are final and no correspondence will be entered into.
- Unsuccessful applicants are welcome to reapply in subsequent rounds.
- All applications will remain confidential.

6. Key Dates

The Wolper Jewish Hospital Health Foundation will hold two rounds of grants each year.

| | Round One | Round Two |
|--|---------------------------|-------------------------|
| Applications open: | 1 st January | 1 st July |
| Applications close: | 28 th February | 31 st August |
| Applicants advised of outcomes: | May | November |

7. Contact Information

Contact: Jaqui Herman
Telephone: 02 9328 6077
Email: foundation@wolper.com.au
Web: www.wolper.com.au

8. Application Submission

Applications along with any supporting documentation can be mailed or emailed.

Contact: Jaqui Herman
Address: Wolper Jewish Hospital
8 Trelawney Street
Woollahra NSW 2025
Email: foundation@wolper.com.au